

FLOSSMOOR PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
February 13, 2024
DRAFT

Call to Order

The regular meeting of the Flossmoor Public Library Board of Trustees was called to order at 7:05 p.m. by Board President Natasha Bergeron.

Roll Call

Roll Call was taken. Present were Natasha Bergeron, Karen Cheung, Shekika Daggett, Leilani Shute, Lisa Komorowski and Christina Roberts. Also present were Director Jamie Paicely, Operations Manager Leann Fischer, and Administrative Assistant Katherine Thompson.

Acknowledgement of Visitors and Public Comment

Stephanie Wright, Community Engagement Manager for the Village of Flossmoor addressed the board. She thanked them for the library's participation in the Lunar New Year celebration that was hosted at the library on February 10, 2024. In particular, she noted Director Paicely's assistance with the program. Ms. Paicely went above and beyond in her effort to help make this a successful program.

Approval of Minutes

The minutes of the January 9, 2024 meeting were reviewed and discussed. A motion was made by Christina Roberts to approve the meeting minutes as presented. Seconded by Shekika Daggett. All trustees present voted Aye. Motion carried.

Treasurer's Report and Approval of Bills

Board President Natasha Bergeron presented the Treasurer's Report for February 2024. Revenues and expenditures were reviewed and discussed. Ms. Shute commented that it is great to see the interest that is being earned on the savings account.

A motion was made by Leilani Shute and seconded by Lisa Komorowski to approve the bills for February 2024 in the amount of \$71,752.38 and to ratify the January 2024 payroll in the amount of \$59,145.70. The motion was unanimously approved by roll call vote.

Director's Report

Ms. Paicely reported that the Per Capita grant has been submitted to the State.

All staff are currently completing the state mandated Sexual Harassment Prevention Training. Library trustees must also complete this training. Ms. Paicely explained that there are several ways for trustees to do this including submitting proof of training from their place of employment. Proof of completion must be submitted to Ms. Paicely by the end of 2024.

Ms. Paicely updated the board on the installation of a Yondr brand magnet in the library in cooperation with Flossmoor School District 161. The magnet will be available for Parker Junior High Students to unlock their mobile devices in case they forget to do so before leaving school. The magnet will be mounted so that students can complete this task independently. Library staff will not assist in the unlocking of mobile devices. A sign will be mounted with the magnet stating that the magnet is provided by SD 161 for use by its students.

An update on the chiller installation project was provided. The installation was originally forecasted to be done in early April. Ms. Paicely has been informed that this date could be moved up to March. In order to

complete the installation, a crane will be in the parking lot to remove and replace the old chiller from the roof. For everyone's safety, Ms. Paicely would like to request that the Board consider closing the library for one to three days for the work to be completed.

Ms. Paicely reported on the Lunar New Year program that was the subject of Ms. Wright's comments to the board. She said there were approximately 58 children in attendance and 100 people total including parents. There were four activity stations; students from Homewood-Flossmoor High School assisted at one of the stations; library staff ran a story telling station. There was a photo booth and the event concluded with a New Year parade around the Youth Services Department. Ms. Paicely reported that she received many favorable comments about the program. She would like to repeat this program next year.

New Business

The preliminary budget for FY 2024-2025 was presented and discussed. It will be voted on at the next board meeting in March. Trustees can submit additional questions to Ms. Paicely before the vote in March.

Ms. Fischer gave an explanation of the GASB 54 (Government Accounting Standards Board) for FY 2024-2025. This too will be voted on at the March board meeting. Additional questions can be submitted to her or Ms. Paicely.

A motion was made by Lisa Komorowski to close the library for a period of one to three days in March or April of 2024 for replacement and installation of a new chiller. Motion was seconded by Christina Roberts. All trustees present voted Aye. Motion carried.

Old Business

There was no old business.

Trustee Concerns

None

Correspondence, articles, events, meetings news

None

Adjournment

A motion was made by Leilani Shute to adjourn the regular board meeting. Motion seconded by Shekika Daggett. All trustees present voted Aye. The meeting was adjourned at 7:51 pm.