

**FLOSSMOOR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING MINUTES**  
**July 11, 2023**  
**7:00 p.m.**

**Call to Order**

The regular meeting of the Flossmoor Public Library Board of Trustees was called to order at 7:07 p.m. by President Natasha Bergeron.

**Roll Call**

Roll Call was taken. Present were Trustees Natasha Bergeron, Lisa Komorowski, Christina Roberts, and Jessica Barnes Also present were Director Jamie Paicely, Operations Manager Leann Fisher, and Administrative Assistant Katherine Thompson.

Trustees Karen Cheung and Leilani Shute were absent.  
Trustee Shekika Daggett arrived at 7:13 pm.

**Acknowledgement of Visitors and Public Comment**

None

**Approval of Minutes**

The minutes of the regular board meeting from June 13, 2023 were reviewed. A motion was made by Lisa Komorowski to approve the regular meeting minutes from June 13, 2023 as presented. Motion seconded by Christina Roberts. All trustees present voted Aye. Motion carried.

**Treasurer's Report and Approval of Bills**

President Natasha Bergeron presented the Treasurer's Report for July 2023. Revenues and expenditures were reviewed and discussed. It was noted that there were three pay periods in the month of June 2023.

A motion was made by Lisa Komorowski to approve the bills for July 2023 in the amount of \$48,040.77. Seconded by Shekika Daggett. The motion was unanimously approved by roll call vote.

A motion was made by Jessica Barnes to ratify the payroll for June 2023 in the amount of \$82,679. 63. Seconded by Lisa Komorowski. The motion was unanimously approved by roll call vote.

**Director's Report**

Director Paicely presented the third and final component of the Awareness Section of the Strategic Plan for 2024-2026: Awareness of Patrons. The key action items that have been identified are as follows:

- 1) Research adding new collections and/or enhancing existing collections including, but not limited to, a local author collection; circulating laptops; blu-ray/DVD players; large print books for Youth Services; expansion of the "Library of Things"; continuing the development of Senior Citizen resources; development of a Tween collection.
- 2) Explore additional ways to better serve patrons including, but not limited to "Patron Perks" (what a library card can do for a patron inside and outside the library building); interactive white boards for the study rooms; Welcome Bags for new patrons; ways to serve patrons even after hours.

The library will be closed on Saturday, September 9<sup>th</sup> for the Hidden Gem Half Marathon and Flossmoor Fest. The library will have a booth at Flossmoor Fest.

Open Meetings Act training must be completed by newly elected and re-elected officials within 90 days of being sworn into office (August 1, 2023). If there are questions, please see Ms. Paicely.

The August board meeting has been cancelled as previously agreed upon. All regular bills will be approved at the September meeting.

Several staff members attended the American Library Association meeting last month in Chicago. Looking ahead, the Public Library Association will be meeting in April 2024 in Columbus, Ohio. Ms Paicely would like to attend along with several department managers. She is looking at ways to make it economical.

### **Old Business**

Closed session meeting minutes from December 13, 2022 and January 10, 2023 were reviewed and discussed. A motion was made by Shekika Daggett to approve and open the closed session meeting minutes from December 13, 2022 and January 10, 2023. Seconded by Christina Roberts. All trustees present voted Aye. Motion carried.

### **New Business**

Director Paicely provided the Board information from other local libraries regarding Juneteenth closings. She reported that it was evenly split with half remaining open and half closing. A discussion was held about the pros and cons of remaining open versus closing. It was decided to postpone any action at this time.

### **Trustee Concerns**

Regarding a patron comment regarding DVDs being unavailable, Ms. Paicely was asked to reach out to the patron. Most of the DVDs the patron was seeking are available through SWAN.

A question was asked about the durability and longevity of the items in the "Library of Things" collection. Ms. Paicely reported that patrons have been very respectful of the items. They are returned on time and there have been few problems with breakage or damage. She explained that extended warranties were purchased for some of the items and that the items themselves have been very reasonably priced. The library tries to take advantage of sales such as Amazon Prime Day when purchasing items for the collection. She mentioned that a metal detector (for hobbyists) had just been purchased on Prime Day. It will be circulating soon.

### **Correspondence, articles, events, meetings news**

No correspondence was discussed.

**Adjournment** A motion was made by Lisa Komorowski to adjourn the regular board meeting. Seconded by Shekika Daggett. All trustees present voted Aye. The meeting was adjourned at 7:55 pm.