



FLOSSMOOR PUBLIC LIBRARY STUDY ROOM GUIDELINES

1

FIRST COME, FIRST SERVED

Study rooms are available on a first-come, first-served basis. Advance reservations are not available.



2

SIGN IN AT THE DESK

Please sign in with a staff member at any service desk to use a study room.



3

ADULT SUPERVISION

Children under nine must be accompanied by an adult (18 or over) when using a study room.



4

ROOM CAPACITY

The maximum number of users allowed in a study room is equal to the number of chairs in the room (4 or 6). Extra chairs are not allowed.



5

TIME LIMITS

Users are guaranteed one hour in the study room. After that, the user may stay in the room until another user requests it.



6

COVERED DRINKS ONLY

In order to keep study rooms in good condition, only covered drinks are allowed. Food or coverless drinks may be consumed outside.



7

BEHAVIOR

All study room users are responsible for the behavior of other users. Lights must be on at all times. Rooms must be neat and clean when groups leave. Study rooms are not soundproof, so disruptive behavior will result in **everyone** in the room being required to leave the room (and possibly the library).



8

ONE WARNING

Users will only receive **one** warning about the above guidelines. Users who violate the guidelines more than once will be required to leave the study room (and possibly the library). Repeated violation of study room guidelines may result in suspended use privileges.

